

Minutes of the Combined Health and Human Services Board & Committee Meeting

Thursday, October 16, 2008

The meeting was called to order at 1:03 p.m. by Committee Chair Paulson

Pledge of Allegiance

Committee Members Present: Supervisors Duane Paulson (Chair), Janel Brandtjen, Kathleen Cummings, Jim Jeskewitz, Gilbert Yerke and Bill Zaborowski. **Absent:** Pauline Jaske

Board Members Present: Supervisors Duane Paulson, Janel Brandtjen, Jim Behrend, Jim Jeskewitz and Citizen Members Dennis Farrell (Chair), and Joe Vitale. **Absent:** Mike O'Brien, JoAnn Weidmann and Flor Gonzalez.

Others Present: Health and Human Services Director Peter Schuler, Health and Human Services Deputy Director Don Maurer, Public Health Manager Dr. Nancy Healy Haney, Adolescent and Family Services Division Manager Peter Slesar, Juvenile Center Coordinator Mike Sturdevant, Legislative Policy Advisory Ann Olson, Senior Financial Analyst Clara Daniels and Financial Analyst Bill Duckwitz.

COMMITTEE AGENDA ITEMS

Approve Minutes of October 2, 2008

MOTION: A motion was made by Jeskewitz, seconded by Zaborowski to approve the minutes of October 2, 2008. The motion was voted on and carried 4-0.

MOTION: A motion was made by Jeskewitz, seconded by Yerke to approve the minutes of October 3, 2008. The motion was voted on and carried 4-0.

Correspondence

Paulson shared an e-mail he received from Cathy Bellovary, Director of the ADRC, complimenting him on the "great group" of Committee members and she is looking forward to working with everyone.

Schuler reminded everyone of the announcement that was sent out regarding the meeting with Secretary Reggie Bicha from the Department of Children and Families. He will be here in our Board Room on Wednesday, October 22nd from 9:15 to 10:15 a.m.

Schuler also mentioned the brochure on the WCHSA (Wisconsin Counties Human Services Association) Fall Conference to be held at the Holiday Inn in Stevens Point on December 4th and 5th.

MOTION: A motion was made by Jeskewitz, seconded by Yerke to approve the attendance of committee members to the meeting with Reggie Bicha. The motion passed 4-0.

MOTION: A motion was made by Yerke, seconded by Jeskewitz to approve attendance of committee members to the Friday session (December 5th) of the WCHSA Conference. The motion passed 4-0.

Cummings arrived at 1:10 p.m.

Paulson made reference to the ROKS Art Exhibit to be held on November 13, 2008 in the first floor lobby of the Health and Human Services Building. Schuler encourage everyone to attend. The exhibit runs from 9:00 to 5:00 with a reception in the Brookfield Room from 6:00 to 8:00 that evening.

Farrell and Brandtjen arrived at 1:17 p.m.

There was also a handout on the National Children's Study – Waukesha County Vanguard Center – Community Advisory Board Update. Maurer stated this is the national vanguard study that covers 20+ years looking at what influences children's health. Several years ago board and committee members recommended that Waukesha County cooperate with the study group involved with this. The Study will be providing periodic updates to members of the community including yourselves in terms of what's going on with the study. Right now it looks like the screening process in Waukesha will begin sometime in spring/summer of 2009. This study is being led jointly by Children's Hospital and the UW Medical College. Vitale stated there was an update of this program at CAFSAC this morning and this study intends to follow children 21 years and develop an array of information. Waukesha County is one of 131 counties in the country overall and one in 7 of the original areas to be selected for this study.

Executive Committee Report

Paulson noted they discussed and considered the Federated Library Budget, the UW Extension Budget, Community Development Block Grant Budget, the Non-Departmental Budget. They didn't get into Capital Projects but they did cover the Network Operations Audit Scope and approved values recommended by the Treasurer for small parcels of land that were foreclosed on.

WCA Conference

Paulson and Yerke attended. A handout was passed out to all in attendance. Paulson went to one meeting on Clearview and the other he attended was covering Family Care Expansion. He noted that he felt very well educated by our department staff previous to attending these meetings so was not caught by any surprises. Yerke felt the Family Care seminar was enlightening because he (being a newer member) was not as informed but learned about the different types of Family Care models out there. There were some questions that came up that he would like to share with everyone today. The Northern Counties are having a hard time finding anyone to respond to their RFP for a Care Management Organization. They are going to try and do it themselves but are having a difficult time finding staff as well. According to the handout a number of the aging population are moving up north. He wants to know (in relation to our own county) what happens if the CMO's can't get employees or if one folds. Do we have any contingency plans in the event this should occur. Schuler stated that if this were to happen, the responsibility would fall on the State of Wisconsin. More than likely the State would work with the existing MCO to see if they could take on more work and responsibility. It's a much tougher problem if you can't find employees. He also noted that the plight of the northern counties not being able to find staff is not a new issue. They have had trouble finding social workers and

others in the Human Services field prior to Family Care expansion. A care management organization would have to have a large enough clientele base to warrant putting together an agency for the more remote areas of the state. Paulson reminded everyone of the ADRC Opening Celebration on October 31st at 1:30 p.m.

Cummings attended a breakout session at the WCA on “Getting the Lead Out”. They not only addressed lead, but the dust from lead and it can lower an IQ score by 7. Windows are one of the biggest culprit – from opening and closing. CDGB funding is available for painting when lead removal is necessary, but not to replace windows. Cummings stated there needs to be some educational brochures explaining how to prevent some of this problem. It’s not only in the paint but in the varnish, because lead was added to the varnish to make it dry quicker and stabilize it. Cummings found this session to be very educational.

Behrend arrived at 2:10 p.m.

Paulson introduced Ann Olson who took Mark Mader’s vacant position in the County Board Office.

JOINT AGENDA ITEMS

Juvenile Center Inspection

Slesar introduced Mike Sturdevant, Coordinator of the Juvenile Center. Sturdevant explained the inspection process. There are four inspections annually, two for secure and two for shelter care. The inspections are performed by the State Department of Corrections. One of the inspections is announced and the other is unannounced. The other two inspections are in Shelter Care and they are done by the State Department of Health and Family Services. The inspection Sturdevant will speak of today is the secure announced inspection. He noted that remodeling at the Juvenile Center included lighting in secure detention, installing slip resistant flooring and currently resurfacing the outdoor recreation area. The Juvenile Center has continued to perform above the minimum that is required by the State for medical and mental health screenings. They have a new food service vendor this year and provide fresh wholesome food – not the Mountain Dew/Doritos diet that the kids ask for. The inspector praised the center for their fire and security inspection. The State requires monthly inspections, but the Juvenile Center performs them every two weeks. The received an excellent rating in regards to physical condition of the facility and the cleanliness.

Every Saturday all residents and workers spend the entire morning cleaning. The inspector found no code violations and commended for both the facility and staff. They have fire drills on first and second shift and review with third shift without an alarm and every lock and every door are inspected twice a month. Slesar stated that the ratings we are getting is not the norm, because it is unusual that the State doesn’t find any violations. Vitale asked how they run a fire drill in Secure Detention? Sturdevant replied that at different times and different dates, staff gather the residents and escort them to the proper exit doors - even though they don’t unlock the doors. Vitale also asked if the state does any assessments as to how the individuals are dealt with, educated, their lives within the shelter? Sturdevant replied that the State does inspect the programs within the facility both for educational and non-educational programming – they are required to supply information as to what the kids are doing that day as well as the list of the volunteers in the different programs that are available throughout the facility.

National Public Health Performance Standards Essential Service #2

Dr. Healy Haney presented on this topic. Essential Service #2 reads “Diagnose and Investigate Health Problems and Health Hazards in the Community”. What this means is that the Board, as a governing body, is responsible for providing communicable disease trained nurses to do the surveillance work and oversee that the department is implementing policies to investigate and remediate, and to work with other groups to arrest problems in the community and monitor public health and environmental health activities. The statutory responsibilities are listed on the handout sheet. Dr. Healy reviewed these responsibilities. She also reminded the Board members that Public Health learned on Monday of this week that a team will be coming next Monday to the Public Health Department to do a real time drill to see if they can handle bringing under control a community outbreak while they are doing business continuity. Board members may be called upon to make a policy decision during this drill which is scheduled for October 20th.

Dr. Healy also noted that last night Public Health had the largest immunization program at Trinity Lutheran Church in Waukesha where they had about 200 and 250 people at the Dousman Clinic. They usually have between 30 and 70. There were some changes in the child immunization laws, but they had younger children probably due to the economy. They had to turn people away. They will be in Menomonee Falls next week and she will let you know how that goes.

Dr. Healy then invited all members to the Tricycle Race next Tuesday at Noon to raise money for United Way.

Vitale asked about the October 30th Pilot Project at WCTC and what is actually going to happen that day. Dr. Healy replied that this is the National Public Health Performance Standards Pilot and is in conjunction with the essential services. They need a cross section of the community representatives who are part of the bigger public health system. There are two dimensions to this project – one is to identify public health as part of the system and this is educational. They can then evaluate two of the three essential services and see if we can accomplish them and what it would take to do all ten. This is a forerunner to accreditation for Public Health, which is coming in the future and we need to be sure our health department and community are up to speed. After we do all 10 of the essential services, we will then be able to put the information together to come up with a Community Health Improvement Plan.

MOTION: A motion was made to approve the above presentation by Brandtjen seconded by Jeskewitz. The motion was voted on and carried by 6-0.

BOARD AGENDA ITEMS

Review Advisory Committee Liaison Appointments

Farrell stated there was one minor change. Dennis Farrell is the primary liaison to Family Support. Dennis will be taking over as Primary Liaison for Public Health until they a permanent position is secured.

Meeting Approval

MOTION: A motion was made by Paulson, seconded by Vitale to approve the attendance of Jim Jeskewitz and Dennis Farrell to a Southeastern Wisconsin Regional Planning Commission meeting where discussion regarding transportation for the disabled will take place. The motion was voted on and carried 6-0.

Advisory Committee Reports

Farrell announced that DDAC had its last meeting on October 8th. Marge Kastenholz made the motion to dissolve the committee and she has been on board since its beginning 30 years ago. Many will be joining the People Can't Wait Coalition.

Vitale reported that CAFSAC met this morning. Their main presenters were from the National Children's Study. They are also going over membership and removing some organizations that never show up at meetings and adding others, some of these formerly were represented on the DDAC.

This portion of the meeting adjourned to tour the Protect the Planet and the Waukesha Training Center.

Minutes recorded by Kathy Leach

Respectfully submitted,

Approved on:_____

Kathleen M. Cummings
Secretary